

# Columbine Townhouses One Homeowners Association

Board of Directors Meeting Minutes

October 27, 2020

7705 W Glasgow Pl Littleton CO

Meeting was called to order at 5:30 p.m. by Robin Phillips. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

**Board members present:** Robin Phillips, Faye O'Brien and Rumi Engineer

**Board members absent:** None

**Contractors present:** None

**CPMG Staff:** Virginia Johnson, Association Manager

**Homeowner Forum:** 0 homeowner in attendance

## Approval of Meeting Minutes:

- **Motion:** To approve the August 11, 2020 meeting minutes as written was made by Robin Phillips, seconded by Faye O'Brien, and passed unanimously

## Association Manager's Report: Virginia Johnson

Virginia provided update on daily operations.

- **Motion:** to approve the CPMG 2021 Contract was made by Robin Phillips, seconded by Rumi Engineer and passed unanimously.
- **Review:** The board reviewed the email and work order reports
- **Discussion:** meeting dates for 2021 were discussed
- **Discussion:** CPMG will begin passing through the costs for Strongroom and this is covered in the contract.
- **Discussion:** Annual Meeting is to follow and we will have quorum for the annual meeting based on proxies and call for Zoom password.

## Action outside of a meeting:

- None

## Financials/Legal:

- **Motion:** To accept the August 2020, September 2020, financials as prepared by CPMG, subject to audit, was made by Rumi Engineer, seconded by Faye O'Brien and passed unanimously.

**Review:** Attorney Status Report was reviewed. There are currently no accounts at the Attorney. Also noted there are no units delinquent.

**Adjournment:** 6:30 p.m.

**Next Meeting: Annual Meeting to follow then February 9, 2021 at 5:30 pm**